

KELBURN MUNICIPAL CROQUET CLUB
Minutes of the Committee Meeting Thursday 21 September 2023
held at the Clubhouse.

The meeting opened at 4.02 pm.

1. PRESENT

Mary Egley (Chair), Jane Norman, Brian Black, Alison Robinson, Alison Melling, Pam Fuller, John Corsham, Denise Ongley, Lisa Thompson and Lesley Meadows

2. APOLOGIES

Jim Brough, Pádraig O'Connor

Motion:

That the apologies be accepted.

Moved: from the Chair

CARRIED

3. MINUTES OF THE PREVIOUS MEETING

Motion:

That the Minutes of the meeting held on 17 August 2023 are a true and correct record.

Moved: from the Chair

CARRIED

Matters arising

	Actions from July 2021 meeting	
1	Exterior maintenance	Still waiting on Council
	Actions from August 2022 meeting	
2	Arrange training session with Heartsaver	DONE
3	Lease renewal due in June 2023	Waiting on Council
	Actions from September meeting	
4	Signage	See agenda item below
	Actions from June Meeting	
5	Trophy cabinet	In progress
6	History of the lawns	Lisa - in progress
7	Further 110 th birthday celebrations	Ongoing
	Actions from the July Meeting	
8	Preparation of Grant request to WCA	DONE and Paid
9	North Boundary Shrubbery project	See agenda item below

4. CORRESPONDENCE

Inwards

- Wayne Gair: Ball measurement training (13 October)
- Matthew Spooner: thank you for use of equipment
- Wellington City council : about lawns/booking confirmation
- Wellington City council lease update
- Park Croquet Club: cancelling visit

Outwards

- WCA request for part of grant funding

Motion:

That the inwards correspondence is received and outwards correspondence approved.

Moved: from the Chair

CARRIED

5. TREASURER'S REPORT

The Treasurer was thanked for his excellent report. He noted the following:

- Finances are in a good condition
- Review of membership subscriptions should be undertaken well before next year's new financial year
- John will liaise with Caroline to transfer signatories for Heartland deposits

Motion:

That the Committee accepts the Treasurer's Report and ratifies the payments as listed.

Moved: Mary Egley; Seconded: Alison Melling

CARRIED

6. CLUB CAPTAIN'S REPORT

Jane spoke to her report and noted:

- The Park Croquet Club will not be visiting us.
- Callum will be offering coaching sessions.
- A checklist for arrangements for the Labour Weekend tournament has been prepared.
- Pádraig has set up a WhatsApp group.
- The Challenge ladder is being organised and information on advantage croquet will be made available.
- That we could hold an event celebrating our 110th birthday on Wellington Anniversary Day.
- There are plenty of people showing interest in trying croquet.
- Heritage Festival: Our event has been posted. A display is being worked on. A group of volunteers will be needed to look after visitors on our open days. Warm congratulations and thanks were offered to Jane for her work on this project.
- Inter-club: Clubs will arrange their own catering. Dates have been advised and entered on the club calendar.
- Upcoming events requiring catering include the overflow from Wellington tournament (scones) and Don Reylands (Baking).

- No word has been received from the proposed Cruise Ship visit on Monday, 19 February 2024. Mary will send a reminder.

Motion

That the Captain's Report be received and accepted.

Moved: Denise Ongley; Seconded: Brian Black

CARRIED

7. MATCH COMMITTEE

Covered under Club Captain's Report.

8. MEMBERSHIP

We noted Ester Prince's resignation, that it is unlikely that Brian Boutel will renew his membership and that it is unlikely that Margaret Pannett will renew.

Motion;

That Alison Thorne is confirmed as an associate member.

Moved: from the Chair

CARRIED

9. COMMUNICATIONS REPORT

Lesley's report was taken as read and she provided a comprehensive update on the signage project. One supplier had impressed Lesley with its quick response, excellent knowledge and great recommendations. The estimate for our signage wish list is \$10,000. Concept art can be created for \$350.

Motion;

That the Committee approves the expenditure of \$350 (inc GST) to produce concept artwork of our signage wishlist.

Moved: Lesley Meadows; Seconded: Pam Fuller

CARRIED

10. CORPORATE BOOKINGS

Lesley reported that we have twelve confirmed bookings before Christmas and two in the new year. Most are large groups.

11. GROUNDS AND CLUBHOUSE MAINTENANCE

Yay to Brian for his excellent and ever diminishing to do list.

12. PRIVACY REPORT

Nothing further.

13. GENERAL BUSINESS

- (i) Review of draft handbook: We reviewed the draft provided by Jim and decided that we would proceed with a list of members who agree to have their contact details shared with other members. Lisa will send a message to Jim.

- (ii) Plan for northern garden: We had Mary Steven's latest report to hand. Mary E advised she was meeting with Parrish of WCC to discuss the lawns and gardens in the upcoming week and will update the Committee following that meeting. There has been a lot of information over many months regarding the proposal but we felt that it would be easier to understand if presented as a project plan. Lisa will prepare a project plan.

13. NEXT MEETING DATE

- Thursday 19 October 2023 at 4.00 pm

Meeting closed: 5.55 pm.

KMCC Committee Action List

	Actions from 2021/2022 meetings	
1	Exterior maintenance	Still waiting on Council
2	Lease renewal due in June 2023	Waiting on Council
3	Signage	Concept art stage
	Actions from June 2023 Meeting	
4	Trophy cabinet	In progress
5	History of the lawns	Lisa - in progress
6	Further 110 th birthday celebrations	Ongoing
	Actions from September Meeting	
7	Handbook	Lisa to write to Jim
8	North Boundary garden project	Mary to meet with Parrish and Lisa to prepare Project Plan

Signed as a true and correct record of this meeting:

