

Nelson Ulysses Committee Meeting Minutes

Date: 7th April 2025 at Armadillos 6:30pm

Present: Mike H, Lindsay F, Lorraine L, John J, Michelle NV, Vicki Mc, Stephen T, Tony C, Gary F, Gino M, Gerry T.

Apologies: Nil

Last Meeting Minutes: Taken as read. Moved by Tony C, Seconded by Gary F. Passed.

Matters Arising: Nil

Correspondence In: Lorraine L. AGM - New Plymouth. Lorraine gave a short report

Correspondence Out: Lorraine answering AGM New Plymouth.

Treasurer Report: Michelle explained the new Cash Summary format.

We spent more than we earned.

National Raffle - Lorraine has the reconciliation at home and after AGM will give this schedule to Michelle for review at next meeting.

Moved by Michelle, seconded by Gino M, that Treasurer's Report be accepted. Passed

Further to Finance:

National AGM 2025. Short discussion on the three members going to New Plymouth - Lorraine L, Vicki Mc, and Kenny S, in regard to increase reimbursement of their cost to attend New Plymouth AGM 2025. As they are part of our branch AGM2026 committee going to see how a Ulysses AGM is run.

Motion: That we increase their reimbursement from \$100 to \$250 each to New Plymouth.

Moved by Michelle NV and Seconded by Lindsay F. (Vicki and Lorraine abstained from this vote).

Passed further to: -

Discussion re paying the three members now or later.

Motion: That we reimburse the three members before their trip to New Plymouth.

Moved by Gary F and Seconded by Stephen T. Unanimous agreement.

General Business:

Coordinators Duties discussion. Twenty-eight duties to be decided upon and shared between committee as branch has no Coordinator, at present.

#1 Chair every committee meeting. Currently as we do **not** have a Coordinator, committee members will take on this task in alphabetical order.

Vicki Mc to run next meeting on the 28/4/25, then Michelle N-V on 26/5/25, then Gino M on 10/6/25

Minute Taker for next meeting to be Tony C. Minutes to go to John J, then to all committee members.

#2 Financial Report will go to every Committee member. Any queries to Michelle N-V.

#3 Special Meeting. John J to oversee this duty. Electronic meetings such as Zoom may be used.

#4 Coordinators Report after every meeting & send to editor for our newsletter. Gerry T to do this

Report this month April 2025.

#5 write up four Coordinators Report for National magazine (what has happened over last three months. (Tony C to do this by 1/5/25)

#6 Photos - remind Allan Smith to send photos. Lorraine L to check and proof read report.

#7 sub committees- rides, events, AGM etc. Committee members to be on a minimum of two sub committees. (Lindsay L to join Toy Run subcommittee, Gino M to join Rides subcommittee)

#8 keep in touch with National Committee. John J to take on this task.

#9 keep National informed of any progress on anything they request. John J to take on this task.

#10 be active & welcoming at every social event. Every committee member to do this.

#11 carry copies of new member registration forms. These forms to be kept with Nelson Ulysses raffle paperwork. Mike H to take on this task.

#12 new member mentor. Mike H.

#13 Welfare Officer. Lindsay F

#14 be aware of any member who suddenly stops attending at events. Every committee member to do this task.

#15 write full report on the past year & present at annual AGM. HOLDOVER!

#16 write report on National Coordinators meetings. HOLDOVER!

#17 Long service badges. Phone each member who is due to receive badge. Michelle N-V to take on this task.

#18 discuss potential candidates for trophies. Pick up trophies from Past winners & then get engraved after discussion on recipients for this year by Stephen T, Gino M and Lorraine L.

#19 start planning Toy Run in mid-year. HOLDOVER!

#20 make sure there is a Rides & Events Coordinator, New Member Coordinator, Welfare Coordinator. Allan S Rides and Events Coordinator. Mike H New Member Coordinator. Lindsay F Welfare Coordinator.

#21 social events advise members of upcoming events, news. Gino M to take on this task. Social events every first Tuesday of the month.

#22 whole committee to assist at 2026 AGM

#23 Kaikoura annual Remembrance Ride. Lorraine L & John J (reminders in emails and or HeadsUp) to take on this task.

#24 check Death Notices in the media, in case we lose any member. Lorraine L.

#25 attend any funerals & possibly give an eulogy if invited by the family. Lorraine L.

#26 keep track of all fundraising activities throughout the year & be instrumental in guiding decisions on how to spend any profits on members. Michelle N-V to oversee

27 National Motorcycle Raffle. John J to oversee.

#28 New gear orders. John J to handle the gear. Michelle N-V to handle money.

Deadline for next National Magazine. Who will write the Nelson Nibbling's ?

Tony C to take this task on. He will send to Lorraine L to check.

Date for Branch AGM for 2026 to be set after National AGM end of April 2026.

Motion moved by Gerry T and seconded by Vicki Mc, that "in camera "be adopted for a Motion. Passed. As a result, the Motion related to "In Camera "will not be recorded in these Minutes. (In camera relates to business that the committee does not want to be common knowledge. Any discussion is confidential to the committee and cannot be discussed outside the meeting venue.)

Treasurer and Vice Coordinator advised that BOF fees (Branch Operating Fees) will be due soon - notification will be sent out in the coming months. Comment was made that BOF is not compulsory.

Meeting closed at 7:49pm

Minute taker: Gerry T

Next meeting Monday 28th April 2025 @ Armadillos 6:30pm