

KELBURN MUNICIPAL CROQUET CLUB
Minutes of the Committee Meeting Thursday 19 October 2023
held at the Clubhouse.

The meeting opened at 4.02 pm.

1. PRESENT

Mary Egley (Chair), Jane Norman, Brian Black, Alison Robinson, Alison Melling, Pam Fuller, Jim Brough, Pádraig O'Connor, Lisa Thompson

2. APOLOGIES

John Corsham, Lesley Meadows, Denise Ongley

Motion:

That the apologies be accepted.

Moved: from the Chair

CARRIED

3. MINUTES OF THE PREVIOUS MEETING

Motion:

That the Minutes of the meeting held on 17 August 2023 are a true and correct record.

Moved: Pam Fuller; Seconded: Lisa Thompson

CARRIED

Matters arising

Privacy Report: It was noted that the Privacy Report and recommendations were not discussed at the previous meeting.

Heartsaver report: Pam had completed a report that includes a recommendation that we host future events after Easter when the Club is closed. Next proposed date would be on a date in the week commencing 13 April 2024.

4. CORRESPONDENCE

Inwards and outwards

- In addition to the listed items, there had been plenty of correspondence regarding the upcoming tournament.

Motion:

That the inwards correspondence is received and outwards correspondence approved.

Moved: Jim Brough; Seconded: Alison Melling

CARRIED

5. TREASURER'S REPORT

The Treasurer was thanked for his reports which were available on the website prior to the meeting.

We decided to return to a discussion about budgeting following considerations of items further on in the agenda.

Motion:

That the Committee accepts the Treasurer's Report and ratifies the payments as listed.

Moved: Mary Egley; Seconded: Alison Melling

CARRIED

6. CLUB CAPTAIN'S REPORT

Jane spoke to her report and noted:

- Sunday play – Pádraig has established WhatsApp group to discern interest in Sunday play.
- The Golf Croquet ladder competition will be played under Advantage croquet rules. The Match Committee will draft some guidelines for participants.
- A proposal for a 110th birthday GC doubles tournament to be played in ye olde style will be considered by the Match Committee.
- Jane, Alison and Mary have been working on arrangements for the upcoming tournament.
- We briefly discussed our subscription levels, noting that Plimmerton's subs are \$330 for a whole year and Wellington Club's subs are \$240 for the summer season and an additional fee of \$75 for winter. All possibilities will be considered during an upcoming review of our subscriptions.
- We require 8 players to represent KMCC in the upcoming friendly exchange with Khandallah Club.

Motion

That the Captain's Report be received and accepted.

Moved: Jane Norman; Seconded: Jim Brough

CARRIED

7. MATCH COMMITTEE

Covered under Club Captain's Report.

8. MEMBERSHIP

Motion:

That Ian Stuart and Mahi Ani be confirmed as members.

Moved: Jim Brough; Seconded: Pam Fuller

CARRIED

9. COMMUNICATIONS REPORT

We noted that the scope of Lesley's role has expanded hugely and we should look at upskilling other Committee members to ensure back-up. Jim noted that he and Pádraig were going to upskill on the tech aspects.

The signage sub-committee will meet to consider progress to date and help where possible.

10. GROUNDS AND CLUBHOUSE MAINTENANCE

The WCC assessment of the interior and exterior of the clubhouse has been done. No report is available yet.

11. GENERAL BUSINESS

(i) Project Plan for the northern border garden:

Thanks were offered to Mary and John for the comprehensive and detailed report we had to hand. Pam was able to report further based on her discussions with all the parties to the project:

- a. Chris Close is happy with the work to date;
- b. Richard is to remove 1 more tree and the foliage poking through the fence;
- c. WCC will replace the edging with a 150mm wooden border (50mm underground and 100mm above ground);
- d. The border will not be narrowed as it would be too expensive;
- e. WCC only produces plants for regeneration so it is unlikely we would access plants from the Berhampore Nursery.
- f. Chris Close can get wholesale prices on our shopping list of plants;
- g. Chris is prepared to accept a sum of \$750 for his work on the project;
- h. We have a dry summer ahead and therefore we should plant in Autumn.

We have \$3k budgeted for this work in the 2022-23 financial year. We have applied for, and received, \$1300 from the WCA lawn fund. There is potential for a further \$1700 from this fund for lawn improvements.

Mary's report outlined the costs to date and proposed further costs. We are mindful of learning from the experience to date and this includes estimating for something that may/not be free; moving goalposts; and a lack of certainty around the scope of the project.

The following motion was discussed fully:

Motion:

The Committee approves the expenditure of the funds already committed to date as outlined in the report presented at this meeting and approves a budget of \$3,000 for the next financial year to complete the project.

Moved: Lisa Thompson; Seconded: Mary Egley

CARRIED

- (ii) We have been notified by the WCC that they will be installing new benches around the lawns.
- (iii) Succession planning: we need to share areas of knowledge and expertise to ensure succession and capacity in the future. We noted that it was good that the changing of the Club's officers is now in alternate years which helped with the transfer of institutional knowledge.
- (iv) Minutes and actions: Need to be mindful of early distribution of the Minutes and actions so people have time to complete them before the next meeting. We will also review what we want to receive in monthly reports.
- (v) Strategic Plan: Jim outlined the benefits of acknowledging the changing face and circumstances of our Club, our members aspirations for it and preparing for them accordingly. He will develop a proposal as to how we engage with members to create a strategic plan.
- (vi) Christmas lunch: Saturday, 16 December
- (vii) Privacy Report: We noted that there had been the inadvertent sharing of information in August and we will endeavour to use the bcc function when emailing.

13. NEXT MEETING DATES

Thursday 14 December 2023 at 4.00 pm and then Thursday, 15 February 2024 at 4.00 pm.

Meeting closed: 5.40 pm.

KMCC Committee Action List

	Actions from 2021/2022 meetings	
1	Exterior maintenance	Still waiting on Council
2	Lease renewal due in June 2023	Waiting on Council
3	Signage	Currently with suppliers to tweak initial designs
	Actions from June 2023 Meeting	
4	Trophy cabinet	In progress
5	History of the lawns	Lisa - in progress
6	Further 110 th birthday celebrations	Ongoing
	Actions from September Meeting	
7	Upskilling on the IT	Jim and Pádraig
8	Signage	Signage sub-committee to meet
9	Strategic Plan	Jim to develop proposal for consideration

This is a true and correct copy
of the Minutes of the meeting
on 19 October 2023

AmEgley