

## Nelson Ulysses Committee Meeting Minutes

Date: 30<sup>th</sup> September 2024 at Armadillos 6:30pm

**Present:** Mike Henderson, Lorraine Lindsay, Vicki McGee, Garry Furness, Michelle Nunes-Vaz

**Apologies:** Tony Cutten, John Johnstone

**Last Meeting Minutes:** Taken as read. *Accepted: Mike* *2<sup>nd</sup>: Michelle*

**Matters Arising:** Lorraine's notes

1. Lorraine objected to the last minutes making comment about the process about making decisions, was not followed. She wanted to remind the committee that an AGM committee was created, and that the first meeting was held on 2<sup>nd</sup> August and it was that committee that made the decision to engage with Waimea rather than Tahuna.
2. AGM Committee will make decisions about how to run the AGM and this comes back to the executive committee for ratification. The committee can discuss the suggestions though.
3. At 2<sup>nd</sup> AGM committee meeting 12 people turned up and there is going to be 7 on the committee and the other 5 want to be helpers. On the 9<sup>th</sup> September there was another walk through and discussion about the Tahuna venue. At the National Co-ordinators the number of people has risen from 250 to 300, so the AGM committee still have to finalise the venue.
4. National Committee has been informed that there has not yet been a decision on the venue but that the Nelson Committee has agreed to host the 2026 conference, and an AGM committee has been formed. National needs to know the venue by February 2025.
5. Lorraine mentioned that she was concerned that not all agenda items were discussed at the last meeting. Those of us at the meeting last month did not agree or disagree about this comment.
6. Question asked about thank you letters for awards dinner being done. Yes, these were completed and sent out to those supplying prizes etc by John J
7. Further question asked about purchase of coffee vouchers. Committee agreed to a new procedure that committee members are responsible to draw raffle on Saturday and write takings in Notebook and use proceeds to pay for Fuel voucher and coffee vouchers for spot prizes about name badges worn. If Mike is not present other committee members can do this work, if no committee members present on Saturday, then the raffle is not put on the table. This motion was moved by Mike, Seconded by Michelle and approved.

### **Correspondence Inwards**

- Remembrance Names - South Island Remembrance Service attended by 17 Nelson members.
- National Co-ordinators received agenda for Lower Hutt Meeting and minutes afterwards.

### **Correspondence outwards**

- Lorraine ordered 130 Toy Run badges which have been received.

**Treasurer Report:** Michelle handed out Financial Statements & Profit and Loss and reports were approved - Moved Michelle Seconded by Mike.

*Agreed that credit notes be issued to the 20 members who have not paid the Branch Operating Fee. Moved Michelle, Seconded Vicki*

*Michelle agreed to create a minute that approves Vicki to become an internet signatory, and this was approved - Mike moved, Lorraine Seconded - Agreed.*

### **Toy Run = Date: 16 November**

*Helmet was an unpopular prize and suggested vouchers are a better prize. Two \$250 vouchers  
Spot prizes for best decorated bike - First, 2<sup>nd</sup> and 3<sup>rd</sup>.*

*Badges \$10 - Club keeps any profit on the badge sales.*

*Raffle \$5 this year*

*Discussed promoting online sales instead of random bank deposits and this was agreed to - Michelle to organise.*

### **National Co-ordinator Meeting Lower Hutt**

- Vicki & Lorraine enjoyed learning about running AGM from those who have recently done this. It was a good chance to network with other co-ordinators over the whole day.
- ACC was discussed and any submissions to government about the changes need to be individually completed and cannot come from Ulysses as a whole. Jim Furneaux presented about the role of ACC, how premiums were calculated and answered questions.
- The morning of the meeting was taken up with suggestions to be added to the 5 year strategic plan made by small groups. Vicki and Lorraine joined different groups.
- There were about 40 people present
- Logo of Ulysses was discussed - no change.
- Age limit to join Ulysses was clarified - there is no limit on age now.
- Discussions on marketing of Ulysses.
- Welfare officers were discussed - we need a new welfare officer, Lorraine and Pat Lithgow have been doing this work.
- Fees paid to National were discussed
- High Visibility vests were heavily discounted by National for all Ulysses riders.

### **New Member Mentor:**

Mike volunteered to become the New member mentor and the remainder committee approved and appreciated his support in this role.

## Ulysses 'NZ AGM 2026 'to be held in Nelson:

### Discussion:

- 1) Waimea Club is no longer suitable. There are two other venues that are being looked at by AGM committee currently Headingly Centre and Annesbrook Church.
- 2) Decision made to open a separate AGM bank account - this was moved by Lorraine and seconded by Vicki.
- 3) AGM profit is shared 50% with National.
- 4) All costings still to be completed but an amount of \$40 registration fee has been charged before with all food costs passed on and drinks are paid for with cash bar.
- 5) Lorraine would like the Nelson branch to support **Nelson paid up members** to receive Ferry crossing or \$100 towards their journey and weekend expenses of going to the National meeting. Having a larger contingent at the 2025 meeting will help us plan a memorable and successful 2026 AGM weekend. This weekend held in New Plymouth on 11 - 13 April.

Lorraine moved this Michelle seconded it Approved

- ***PS - to be clarified at the next meeting? Should this \$100 discount paid for by the branch bank account only be given to those paid up National members and paid up Nelson BOF members.***
- ***The new co-ordinator should that person still have his/her travel expenses fully reimbursed.***

### General Business:

- 1) Branch AGM Date set for Sunday 2<sup>nd</sup> March at 4pm. Suggest ride beforehand like last year.
- 2) Current members thinking of staying on the committee: Mike, Michelle, Garry, Vicki and Lorraine. Positions that we are looking for new members are Branch Co-ordinator and Secretary, Rides co-ordinator and Welfare officer. Mike has volunteered to become the regular committee chairperson - this will be decided by the new committee.
- 3) A new handbook has been created for Branch committees by National Ulysses and Lorraine will give all current committee members a copy.
- 4) Life membership: Vicki would like to nominate Lorraine for a vacancy in the life membership only given to people who have had extensive experience in Ulysses servicing in roles like Lorraine has done. Gerry Seconded this motion - Approved.

### Discussion:

To help run meeting more efficiently & enable everyone to be able to have a say.

**Motion 2:** Have a different chairperson for each monthly committee meeting, other than coordinator. This in turn will relieve any pressure from coordinator to run, speak & control meeting all at the same time.

Motion: Mike

2nd Garry

Voted: Agreed

Meeting closed at 8:15 pm

Next meeting Monday 28<sup>th</sup> October 2024 @ Armadillos 6:30pm - Vicki or Lorraine to confirmed booking.

Reminder: 28<sup>th</sup> October is Labour Day

Michelle not available if meeting on either 21st October or 4<sup>th</sup> November, so will apologise for next meeting.