



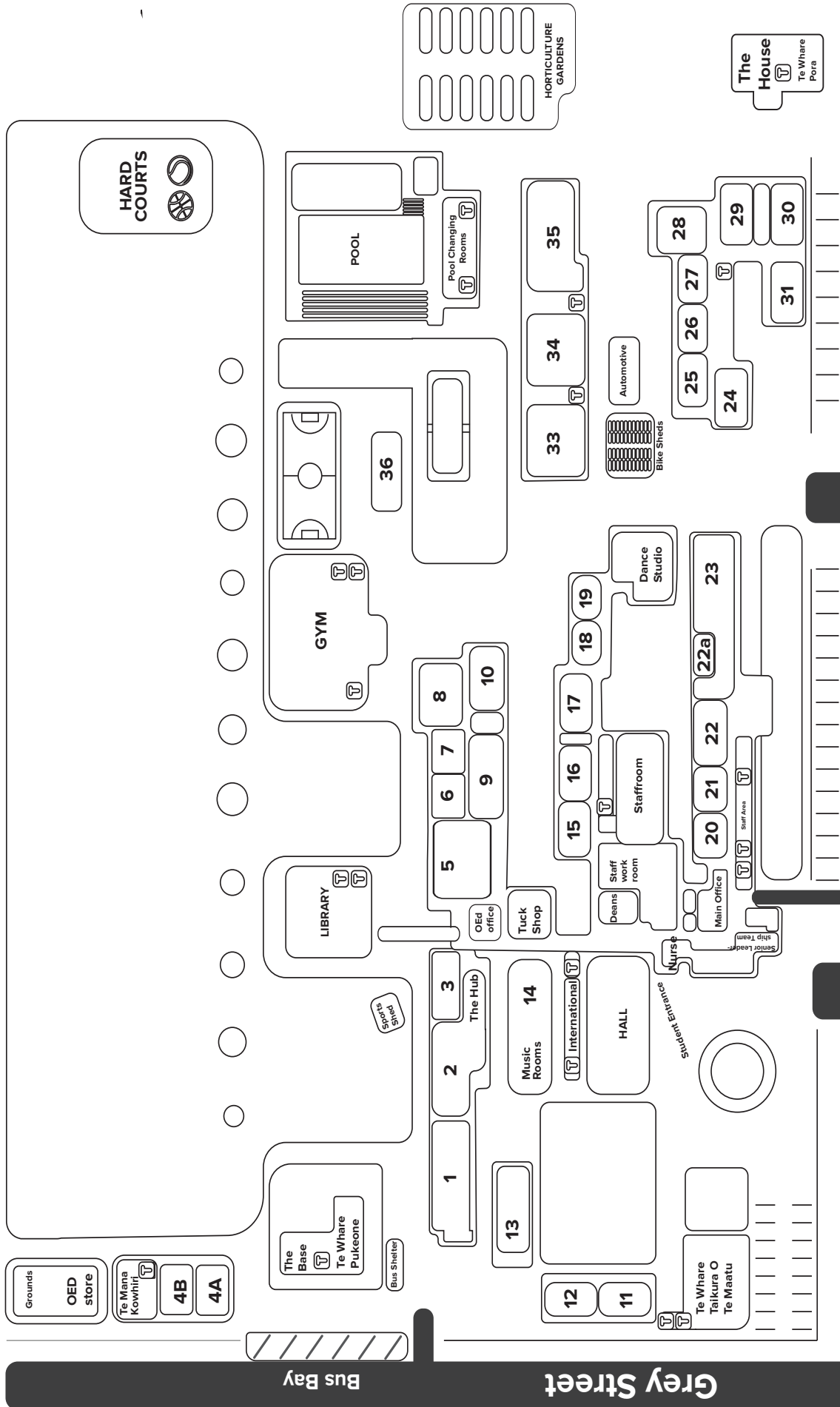
Motueka High School

Te Kura Tuarua o Motueka

Today's Learners, Tomorrow's Leaders

Parent Guide

2024



Welcome

This booklet is also available on our website www.motuekahigh.school.nz

School Office hours are Monday to Thursday from 8.30am - 4.15pm and Friday from 8.30am – 3.30pm during term time. The office is closed during school holidays.

The office phone number is 528-9050 and the school office email is admin@motuekahigh.school.nz

Motueka High School encourages parent interest and involvement in the school even though your student may discourage you. You are always most welcome at school and especially at events such as:

- House Sports Day
- School Swimming Sports
- Athletics Sports Day
- Cross Country
- Prizegiving, Productions and Talent Quest

Volunteers are very welcome at the school and there are many areas where assistance is greatly appreciated, please contact the office if you can help in any of the following areas:

- Friends of the School group - please email admin@motuekahigh.school.nz
- Coach and manage sports teams
- Help with working bees
- School production team to help with sewing, props, carpentry and painting
- Assist with other school activities such as the Breakfast Club, School Ball, etc

HOUSE TEACHERS/KAIĀRAHI

House teachers are the students' first point of contact. House time is held on Monday, Wednesday and Friday. Every student needs to attend House meetings, where activities encourage participation, House spirit and team work.

SUBJECT TEACHERS

Each subject teacher has an email address and if contacted, will reply as soon as they can. Check our website for each teacher's email address under 'School, Staff'. Appointments can be made via email.

GOAL SETTING CONFERENCES

Parent interviews with subject teachers are held periodically and are a brief opportunity to catch up with teachers about how your student is progressing at school.

DEANS

Each student year has a Dean who is responsible for the pastoral well-being of the students in that particular year. For 2024 the Deans are:

| | |
|---------------------------|--|
| Year 9 Dean: | daniel.reeve@motuekahigh.school.nz |
| Year 9 Transitional Dean: | anna.haddon@motuekahighschool.nz |
| Year 10 Adele Fordyce: | adele.fordyce@motuekahigh.school.nz |
| Year 11 Vicki McKerrow: | vicki.mckerrow@motuekahigh.school.nz |
| Year 12 Lesley Paxton: | lesley.paxton@motuekahigh.school.nz |
| Year 13 Paul Crofskey: | paul.crofskey@motuekahigh.school.nz |

BOARD OF TRUSTEES

Tim Creagh, Grant Inglis, Brent Boyce, Kalpana Laitflang, Mel Ellis, Dale Ching, Andrea Goodman, Terina Graham, John Prestidge (Principal), Juanita Semmens (Te Awhina Rep), Andrea Tomlinson, (Staff Rep), Nicki Saunders-Loder (Secretary), Hunter Wilkins (Student Rep).

MHS FACEBOOK PAGES

www.facebook.com/motuekahigh
www.facebook.com/motuekahighinternational
www.facebook.com/Motueka-High-School-Sports
www.facebook.com/mothigharts



SCHOOL APP

You may like to download our school App. It is a simple free download from Google Play or the App Store. Search 'Skool Loop' and choose our school once installed. You can record absences, see notices, cancellations, events and Insight newsletter.

STUDENT ABSENCES

If your student is sick or has an appointment during school time, please ring the school office on 528 9050 (select 1) or email admin@motuekahigh.school.nz to inform the school. You can also report absences either via the school website or the Skool Loop App. Staff will code the absence accordingly. Please be as specific as you can, particularly if it is a short absence for an appointment during the day. Students must report to the office to sign out and to sign in again on their return. Our school operates an absence reporting system so you may be contacted if your student is absent without permission.

The only justified absences (other than for school-planned activities) are for: illness, medical appointments or bereavement. For medical absences a doctor's certificate is required after three days of absence. For any other leave, please write to the Principal advising the date and reason, well in advance of the planned absence. This will then be recorded as either justified or explained.

PARENT PORTAL on the MHS Website

Each caregiver is given a password to this portal which is accessible via our school website. It gives you access to 'live' assessment information, attendance, pastoral and financial records as well as reports and daily student notices. Students have their own password to access this information.

SCHOOL CHARGES

There is no school donation, however if a student is going on overnight trips and camps, the school charges a fee to ensure the event can run. There may also be costs in technology subjects where a student is making something that they then take home (or eat!), and the cost will be for the materials used. At MHS we encourage you to take advantage of our automatic payment option for school related charges. Our school bank is NBS Motueka Branch, account name Motueka High School and account number 03 1354 0289467 16. If you are paying any fees online, please remember to include your STUDENT'S NAME AS A REFERENCE.

TIMETABLE SAMPLE

| Period start time | | Subject Code | | Teacher Code | | Classroom number | | | | | |
|-----------------------------------|------|--------------------------|--|---|--|--------------------------|--|-------------------------|--|--------------------------|--|
| Term 2 v2 | | | | | | | | | | | |
| Student Name | | | | | | | | | | | |
| Kamar ID | | Year 9 | | BML | | 9JS | | | | | |
| Term | Week | Mon, 28 Jun | | Tue, 29 Jun | | Wed, 30 Jun | | Thu, 1 Jul | | Fri, 2 Jul | |
| 2 | 9 | | | | | | | | | | |
| Before School | | 8:25 | | 8:25 | | 8:25 | | 8:25 | | 8:25 | |
| Period 1 | | 8:45 9SCI SE 30 | | 8:45 9MAT WM 27 | | 8:45 9SCX AD 30 | | 8:45 9MAT WM 27 | | 8:45 9FNT AR 23 | |
| Period 2 | | 9:50 9ENX HD 3A | | 9:50 9SCI SE 30 | | 9:50 9FNT AR 23 | | 9:50 9DGT CH 16 | | 9:50 9SCX AD 30 | |
| Form Assembly | | 10:50 FormMtg ML 2 | | 10:50 | | 10:50 FormMtg ML 2 | | 10:50 | | 10:50 FormMtg ML 2 | |
| Interval | | 11:05 | | 11:05 | | 11:05 | | 11:05 | | 11:05 | |
| Period 3 | | 11:30 9DGT CH 16 | | 11:30 9SST BM 6 | | 11:30 9DGT CH 16 | | 11:30 9PED HA G2 | | 11:30 9ENX ATT 3A | |
| Period 4 | | 12:30 9MAT WM 27 | | 12:30 9PED HA G2 | | 12:30 9ENX HD 3A | | 12:30 9SST BM 6 | | 12:30 9MAT WM 27 | |
| Lunch | | 1:25 | | 1:25 | | 1:25 | | 1:25 | | 1:25 | |
| Period 5 | | 2:05 9FNT AR 20 | | 2:05 9ENX ATT 3A | | 2:05 9SST BM 6 | | 2:05 9SCX AD 30 | | 2:05 9SCI SE 30 | |
| After School | | 3:05 | | 3:05 | | 3:05 | | 3:05 | | 3:05 | |
| Form Class Teacher Mr B Millar | | | | Dean / Year Level Mr G O'Donnell Mrs L Paxton | | | | Management Mr A Dell | | | |
| Motueka High School | | | | | | | | | | 2 July 2021 | |

Students will study a range of courses throughout Year 9. Some of these will be 'core' subjects, studied with the same group of students, and others will be options, or choices. Core subjects will run for a whole year, while option lines will be divided into semesters which are approximately 18 weeks each (ie two terms).

CORE SUBJECTS

English, Mathematics, Science, Social Sciences, Physical Education, Digital Technology and Health.

YEAR 9 OPTION SUBJECTS (subject to change)

All Year 9 courses will feature Careers Education, Local Stories and History, PB4L (Positive Behaviour for Learning), Academic Tracking, Restorative Practices, Opportunities for Leadership, Goal Setting and Reflection.

Students will be allocated up to five subjects of their choice in Year 9. A list of optional subjects for 2024 (and the codes that will appear on the timetable) is included overleaf.

| | | | |
|-------|-----------------------------|-------|---|
| 9ADVR | Adventure Racing | 9MUSM | Music Maestro |
| 9ADVS | Adventure Skills | 9OTSG | On the Stage |
| 9ARTB | Art for Absolute Beginners | 9SCIX | Science-X |
| 9ARTA | Art for Artists | 9SPTP | Sports Education & Performance |
| 9CANL | Caring for Animals | 9SPTN | Sports Nutrition |
| 9DGTA | Digital Art | 9STPR | Stop the Press |
| 9ELTS | Electronics | 9MAOB | Te Reo Māori Me Ona Tikanga (Beginners) |
| 9DANE | Encore Dance | 9MAOA | Te Reo Māori Me Ona Tikanga (Advanced) |
| 9EGNG | Engineering | 9WHWD | Where in the World |
| 9GLFC | Global Food and Culture | 9WWRK | Woodwork |
| 9GRND | Grand Designs | 9LITB | Literacy Boost |
| 9JPNB | Japanese - Beginners | 9NMYB | Numeracy Boost |
| 9JPNA | Japanese - Advanced | 9RSGO | Ready Set Go |
| 9MPAR | Māori Performing Arts | | |
| 9MATX | Maths Extra for Enthusiasts | | |
| 9MUSG | Music - Give it a Go | | |

The school day begins at 8.40am every day and there are five teaching periods in various subjects during the school day. On Monday, Wednesday and Friday there is a Form Meeting during which students are in a vertical form class of students from Years 9 to 13. On Tuesdays and Thursdays there is an Assembly or House meeting.

An interval of 20 minutes commences at 11.05am and it is important that your student has some food and a drink of water as lunchtime does not begin until 1.25pm. The school day finishes at 3.05pm.

On wet days, students may have access to the School Hall, the Gym, Library and computer rooms at lunchtime.

FIRST AID

First aid is available from the school office, where all staff are first aid trained.

LUNCH PASS

If you live in town and your student wishes to have lunch at home, and you are satisfied that there will be adequate adult supervision, your student may apply for a permanent lunch pass. Forms are available at the office or on our website. Students must carry the pass when leaving and returning to the school grounds. Students may only go home to the address on the pass. If the pass is lost, a replacement is available for \$1. Please ask at the office.

ID CARDS

A school ID with the student's photo and date of birth is available from the office for \$1. Cards take a day to process so please order in advance of need.

PERIOD PRODUCTS

The school is part of the free period products in schools programme, and female students are encouraged to take products home for their personal use. There are period product giveaway sessions each month. These are advertised in the school notices, or product can be collected from the Office or School Nurse.

SCHOOL NURSE

The School has a health nurse whose aim is to support the health and wellbeing of all students. Available from 8.45am to 3pm during the school term, they are located in the sick bay near the office.

We have a Registered Nurse and a Social Worker who come to us from the Whanake Youth Programme. Both are experienced at working with young people and between them provide the following:

- Health assessments for all year 9s and others as needed.
- Management of accidents, illness and any ongoing wound care.
- Monitoring of any medical conditions and liaison with whānau, family doctors and community specialists as needed.
- Referrals for students to providers such as GP, Counsellor, Physio, outpatient clinics, sexual health nurse.
- Health advice, education, and health promotion.

All health information is kept on a secure database (not accessible by school staff) and kept confidential in accordance with professional and legal obligations.

Families can opt out of school-based nursing care for their child – just contact the office.

LOST PROPERTY

Please name all your student's items (including shoes/sandals). We will return named items if they are handed into the office. We regularly have a large pile of unclaimed, un-named items in the office. Un-named items will either be given to the Uniform Shop for resale, or for non-school uniform, to a local op shop.

KEY DATES 2024

| | | |
|----------|---------------|--|
| January | 16/17 Tue-Wed | Clothing Market in Hall 9am-4pm |
| | 25 Thurs | Deans available for senior student course confirmation |
| | 29 Mon | Nelson Anniversary Day |
| | 30-31 Tue/Wed | Staff only days |
| February | 1 Thurs | Year 9 and Year 13 (Orientation and Powhiri) |
| | 5 Mon | All students attend |
| | 6 Tues | Waitangi Day |
| | 7 Wed | All students attend |
| | 8 Thurs | New whānau BBQ and meet the Teachers |
| | 16 Fri | House Sports Day (all welcome) |

LOCKERS

Secure school lockers are available for hire through the School Office. The cost is \$50 for the year with a refund of \$10 on return of the school padlock. If a padlock is lost, a replacement may be purchased at a cost of \$15. A locker is recommended, especially for BYOD.

The student's responsibilities include:

- Using the lock allocated - do not use any other lock. The caretaker will cut off non-school locks and the contents will be removed
- Lockers must be cleared at the end of the year and locks returned to the office.

MUSIC LESSONS

Music lessons on a variety of instruments (string, brass, woodwind, keyboard, vocal) are available during school time at minimal or no cost to families. See separate music leaflet for information or to sign up.

SCHOOL LIBRARY

Open between 8 am and 3 pm weekdays during term time for reading, research, e-learning and all library matters. Access the library catalogue for reading or research information from school or home. Motueka High School Library Facebook is available anytime outside school hours www.facebook.com/motuekahslibrary

PROPERTY

Please advise the office in the first instance, if you notice anything that needs repair or replacement around the school.

SCHOOL BUS INFO

The Ministry of Education pays for buses for students who live more than 4.8 kms from the school. There are nine bus routes - general information on these routes (including maps of routes but not actual stops or timing) is on the school website - use the search bar to search for “bus routes” then scroll to the bottom of the page.

If you know students who catch the bus already they are a good source of information on stops and timing, or for specific information please contact the bus company (Nelson Coachlines) on 03 548 3290. The bus routes are as follows (subject to change from the bus company) - the first number is the 2021 number and the second number is the new route number from the start of 2022:

Neudorf/Upper Moutere (7020 - D100301)

Pangatotora/Brooklyn (7078 - D100303)

Pokororo/Ngatimoti (7079 - D100304)

Kaiteriteri/Marahau (7081 - D100306)

Riuwaka (7082 - D100307)

Mapua/Coastal Highway (7130 - D100311)

Waiwhero/Lower Moutere (7133 - D100314)

Gardner Valley/Ruby Bay (7134 - D100315)

Takaka Hill (7136 - D100316)

THE BREAKFAST CLUB

A free breakfast of Weetbix or toast and Milo is available every morning at school from 8.15am by the Tuckshop. Thanks to Fonterra, Sanitarium and New World. Volunteers (students and adults) are needed to run the Breakfast Club. Please contact the office if you would be interested in helping.

THE HOUSE/STUDENT SUPPORT CENTRE

Te Whare Pora/The House is a one-stop-shop of support services to assist students experiencing any difficulties. Confidential professional counselling for any emotional or social issues; guidance programmes, assistance with learning difficulties, help with attendance issues, access to family social work or to other health professionals as well as peer mentoring. If we can't help, we will probably know someone who can.

THE TUCKSHOP

The school tuckshop is open at interval and lunchtime. There is a good choice of healthy food and hot snacks available at very reasonable prices.

| Subject Area | Year 10 | Year 11 (Level 1) | Year 12 (Level 2) | Year 13 (Level 3) |
|--------------------------------------|---|---|---|--|
| Business Studies | Commerce Studies | Business Studies | Business Studies | Business Studies |
| English | English | English 1 English 2 | English 1 English 2 | English 1 English 2 |
| Health and Physical Education | Health PE Sports Training Outdoor Education | Health PE Sport & Recreation Outdoor Education | Health PE Sport & Recreation Outdoor Education | Health PE Sport & Leadership Outdoor Education |
| Languages | Te Reo Māori Taha Māori Japanese | Te Reo Māori Japanese | Te Reo Māori Japanese | Te Reo Māori Japanese |
| Mathematics | Mathematics | Mathematics 1 Mathematics 2 Mathematics 3 Mathematics 4 | Mathematics 1 Mathematics 2 | Calculus Statistics Mathematics Internal |
| Performing Arts | Music Drama Dance | Music Drama Dance | Music Drama Dance | Music Drama Dance |
| Science | Science Science – X Rural Studies | Science External Science Internal Plant & Animal Science | Biology Chemistry Physics Horticulture & Agricultural Science Science General | Biology Chemistry Physics Horticulture & Agricultural Science |
| Social Sciences | Social Studies | Geography History Global Studies | Geography History Tourism Global Studies | Geography History Tourism |
| Technology | Digital Technology Design & Visual Communication Electronics Fabric Technology Food & Nutrition Hard Materials - Metal Hard Materials - Wood | Digital Technology Design & Visual Communication Electronic Engineering Fabric Technology Food & Nutrition Mechanical Engineering Building & Furniture | Digital Technology Design & Visual Communication Electrical Engineering & Electronics Fabric Technology Food & Nutrition Mechanical Engineering Automotive Engineering Building & Furniture | Digital Technology Design & Visual Communication Electrical Engineering Fabrics Food & Nutrition Mechanical Engineering Automotive Engineering Building and Construction |
| Work Life Skills | | Vocational Skills & Pathways Primary Trades Primary ITO Trade | Vocational Skills & Pathways Primary Trades Academy Gateway Trades Academy | Vocational Skills & Pathways Primary Trades Academy Gateway Trades Academy Primary ITO Trade |
| Visual Arts | Arts Academy Art Making Intensive Multimedia Exploration | Art Making Intensive Multimedia Exploration | Painting Photography Design Project Based Art | Painting Photography Design |

EVERYDAY UNISEX UNIFORM

At Motueka High School we have a non-gendered uniform. Students can choose from a combination of uniform items that are practical and suit their needs.

TOPS



BLOUSE

White school regulation

OR



POLO SHIRT

Black and gold regulation MHS

BOTTOMS



SKIRT

Grey pleated skirt worn below knees with black socks or black tights



OR SHORTS/PANTS

Charcoal/grey regulation school shorts or pants (Two different styles available)

SHOES/SOCKS



Black polishable lace up with black or grey MHS socks or black tights



OR
Black, polishable Mary-Jane style with black or grey MHS socks or black tights



Black sandals, not above the ankle/
Birkenstock style
(No socks to be worn with sandals)

CHILLY?



Students can wear the new Hoodie or a thermal underneath their chosen top that is the same colour
Eg: White blouse, white thermal.



REGULATION: Jersey/Jacket/School jersey/Canterbury or softshell branded jacket.



OTHER ITEMS



Other non-uniform items such as black puffer jackets, approved MHS sports team hoodies, and regulation black beanies, bucket hats and caps may be worn to school. They cannot be worn for formal occasions like prize giving



MORE INFORMATION
AVAILABLE ON
SCHOOL WEBSITE