



ST ORAN'S COLLEGE

Person Specification – Teacher in Charge of Digital Technology / Teacher

TENURE: Full-time / Permanent

RESPONSIBLE TO: Principal

PERSON SPECIFICATION	
1.	Be academically qualified for the position and hold a current New Zealand teaching practising certificate.
2.	Have a sound knowledge of current and upcoming curriculum developments to teach the required subjects.
3.	Be able to create a learning environment that meets the needs of a wide range of learning abilities.
4.	Knowledge and experience of teaching Year 7 & 8 students would be beneficial.
5.	Be well organised and able to work to deadlines
6.	Be willing to be involved in out of school events.
7.	Recognise the worthwhile role single sex schools play in the education for girls.
8.	Be willing to contribute to our co-curricular programme and support the special character of our college.
9.	Have a sense of humour and a passion for teaching.

Other Duties dependent on capability:

(Time allowance & remuneration to be negotiated with a suitably qualified and experienced teacher.)

1.	Lead the school ICT Strategic Plan
2.	Provide digital learning and support for new staff during the orientation process
3.	Provide digital literacy and citizenship learning for new students; Year 7 during the first few weeks of the school year, Year 8 - 13 during the orientation day
4.	Communicate with staff, whānau and students about safety and appropriate use of digital technologies in the school, as well as regularly update the user agreement
5.	Attend monthly meetings with the Deputy Principal, Achievement and Professional Growth and the ICT Network Manager