



Whangārei Netball Centre Incorporated

Board Member Job Description

Organisation and Role

The Whangārei Netball Centre Incorporated (WNC) is a registered Incorporated Society which provides netball facilities, competitions and support to the netball community in Whangārei and in the wider Northland region.

WNC's vision is to have an inclusive sustainable netball hub nurturing our people. Its purpose is to deliver programmes and events that will grow and sustain netball in Northland, through:

- Providing a fit-for-purpose netball facility
- Nurturing healthy whānau through easy access to participation in netball
- Enabling access to pathways to build netball skills and leadership capabilities
- Building resilience in our people by promoting respectful sporting behaviour.

The role of the Board Member is:

- To govern WNC and to advance and protect the long-term interests of the organisation.
- To act honestly, in good faith and in the best interests of the organisation and in doing so, support the organisation in fulfilling its mission and discharging its accountabilities.

Primary Duties:

Together with the rest of the board, the board member will:

- Employ and manage the General Manager;
- Set the strategic direction and priorities for WNC;
- Set policy and management performance expectations;
- Set the budgets, monitor and manage the financial performance of WNC to ensure continued solvency and performance;
- Categorise and manage risks including compliance with legislation and regulations e.g. Health and Safety at Work and building compliance; and
- Monitor and evaluate WNC achievements.

Each board member shall apply the level of skill and judgment that may reasonably be expected of a person with his or her knowledge and experience. Board members with special skill and knowledge are expected to apply that skill and knowledge to matters that come before the board.



Job Description for Board Member

Scope of Position

A member of the Board is expected to exercise the powers and perform the duties of the Board as set out in WNC's Constitution and in the WNC Board Charter.

Appointment and Tenure

A Board Member may be elected or appointed in accordance with WNC's Constitution. The tenure of a Board Member is currently 2 years, with the ability to be re-elected or re-appointed for a further term, subject to the WNC Constitution which limits the total term of office for a Board Member to no more than six years.

The role is voluntary and therefore unpaid.

Time Commitment

Board meetings are held monthly on every second Tuesday of the month.

Meetings can take place in person, online or a mix of both. Meetings are approximately 2-3 hours in duration.

Conflicts of Interest

The board member should be free of significant conflicts of interest and declare any matters that may impact on performance as a Board Member.

Personal abilities and skills

The Board Member should ideally have the following abilities:

General:

- To see the big picture and the implications and impact on issues in the broader sense;
- To make sensible, astute recommendations and business decisions;
- To interpret both factual and conceptual information and make sound judgements based on that information;
- To contribute to the creation and not merely the preservation of stakeholder value;
- To be able to distinguish between the separate but complementary roles of governance and management; and
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Strategic:

- To understand the position of WNC in the community and its relationship to key stakeholders;
- To ensure that strategies and business plans are adopted that will deliver WNC's vision and mission; and
- To look beyond the short-term and ensure that the board adopts a longer- term, stewardship approach.



Sport and the not-for-profit sector

- Knowledge of, or experience in, netball, sport in general and not-for-profit sector.

Analytical:

- To interpret financial statements and statistical information and the significance and meaning of appropriate performance indicators;
- To question and probe information, assumptions and assertions for improved understanding of the issues and better decision-making; and
- To remain objective and measured.

Social:

- To participate actively and harmoniously, respecting and valuing the contributions of others and contributing to effective teamwork;
- To articulate a point of view in a coherent and persuasive manner without dominating the board's proceedings; and
- The strength of character to maintain an independent point of view when others disagree.