

RULES OF THE GREERTON AMATEUR ATHLETIC CLUB INCORPORATED.

1. This club shall be called the "Greerton Amateur Athletic Club Incorporated" and constituted under the following rules:

2. OBJECTS

The object of this club shall be:

(a) To encourage and promote the sport of Athletics.

(b) To provide facilities for its members in order to engage in and foster the spirit of this sport.

(c) To encourage fair play and sportsmanship.

(d) To subscribe to become a member of federate or affiliate with and/or co-operate with any other Association, society or body, whether incorporated or not, whose objects are altogether or in part similar to those of this club, and to procure from and communicate to any such other association, society or body such information as may be likely to promote the common objects and interests.

(e) To do all such things as are incidental or conducive to the attainment of the above objects.

3. AFFILIATION WITH ATHLETICS NEW ZEALAND & WAIKATO/BOP ATHLETICS

This club is affiliated with Athletics New Zealand and Waikato/BOP Athletics and members are therefore bound to observe their rules.

4. COLOURS

The colours shall be black and gold yellow.

5. MEMBERSHIP

(a) There shall be six classes of membership.

- i.) Senior membership
- ii.) Junior membership
- iii.) Associate membership
- iv.) Honorary life membership
- v.) Parents, or Guardians of classes 1 and 2
- vi.) Harrier membership

(b) Any person 15 years of age and over as at the 31st day of December in the financial year shall be eligible to become a Senior Member on application to the club and on payment of the current subscription.

(c) Any person aged up to and including 14 years of age as at the 31st day of December in the financial year shall be eligible to become a Junior Member on application to the club and on payment of the current subscription.

(d) Any person shall be eligible to become an Associate Member on application to the club and on payment of the current subscription.

(e) Any member who has outstanding service to the club may, on the recommendation of the committee, be elected as an Honorary Life Member at any Annual or Special General Meeting provided that a minimum of two thirds of the voting persons are in favour.

(f) Where more than one member of a family wishes to become a member of the club concessions may apply as the Club Committee may determine from time to time.

(g) A Harrier running group may operate during the Winter season, should membership interest be such that those wishing to run for Greerton Athletics could. An additional membership fee would apply for any Harrier membership, to be set by the committee (reviewed annually).

(h) Any member of the Club may resign by giving notice in writing to the Secretary and paying all subscriptions due.

(i) Any member whose annual subscription is more than six months in arrears shall be removed from membership of the Club and may be re-admitted by resolution of the Committee on payment of all arrears.

(j) If at any time the committee shall be of the opinion that the interests of the club so require, they may by letter invite any member to resign from the club within the time specified in such letter. In default of his/her resignation the question of his/her expulsion shall be submitted to a meeting of the Committee to be held within three weeks after the date specified in the letter inviting him/her to resign. The member whose expulsion is sought shall be given notice of such meeting and the grounds upon which it is sought to expel him/her. At such meeting the Member whose expulsion is under consideration shall be allowed to offer an explanation of his/her conduct verbally or in writing if the Committee shall resolve on a majority vote that he/her be expelled.

(k) He/she shall thereupon cease to be a member of the Club and he/she shall be advised of the decision in writing. It shall be in the power of the Committee to exclude such members from the Club grounds and premises and to bar

him/her from use of its facilities until such meeting of the Committee shall be held.

(l) A committee must ensure that the conditions of membership protect:

- i) The integrity of the club.
- ii) Uphold the club values.
- iii) All financial and family members must abide by

membership terms and conditions.

6. SUBSCRIPTION

(a) The annual subscription for each category of membership shall be such sum as any Annual General or Special Meeting shall from time to time decide.

(b) All subscriptions shall become due and payable immediately after it has been determined by the Annual General or Special Meeting.

(c) The financial year of the club shall commence on the 1st day of April and end on the 31st of March.

(d) The Committee shall have the power to instruct the Treasurer to put on the clubs notice boards a defaulters list showing the name of all members whose subscription are unpaid 31st day December in each year. Any member whose name is shown on such defaulters list shall until their subscription is paid, be suspended from all rights of membership.

7. OFFICERS AND COMMITTEE

(a) The officers of the club shall be:

President

Vice President

Secretary

Treasurer,

and other such roles as deemed by the committee.

Provided that if the Annual General Meeting so determines, one person may be elected to fill the combined office of two other positions other than those of Secretary and Treasurer.

(b) The Committee of the Club shall be elected by members and shall comprise of a minimum of six (6) members including the President, Vice President, Secretary and the Treasurer and as many other members as the Annual General Meeting so determines.

(c) Nominations to fill the positions of Officers and Members of the Committee and together with the acceptances thereof shall be submitted to the Secretary at or before the Annual General Meeting.

(d) In the event of more than one nomination for election to any office or to the Committee, voting shall be by secret ballot.

(e) The Officers and Members of the Committee shall be elected at each Annual General Meeting and shall respectively hold office until the next Annual General Meeting when they retire but be eligible for re-election.

(f) The Committee shall have the power to appoint any member of the club to fill casual vacancies on the Committee or positions of office.

8. SECRETARY

The Secretary shall attend all meetings of the committee and all general meetings and keep minutes of the proceedings thereof, furnish to the Registrar of Incorporated Societies an annual statement required under the Incorporated Societies act and generally to perform such duties and functions as shall from time to time delegate upon him/her under these rules and such other duties and functions as are usual to his/her office.

9. TREASURER

The Treasurer shall collect and account for all subscriptions and other monies payable to the Club, bank the same to the credit of the Club's banking account or accounts, disburse the Monies of the Club under the authority of the Committee, keep proper accounts of the financial affairs of the club, and shall immediately after the close of each financial year prepare and submit to [financial review](#) the statement of accounts and balance sheet for the year and present the same at the Annual General meeting. The Treasurer shall keep the funds of the club in a separate bank account which shall be operated under the joint signatures of any two of the Treasurer, President or Secretary or other nominated person. No payments or disbursements shall be made from the bank account or from any other club funds without prior authorisation of the Committee. At major fundraisers all monies shall be counted immediately at the conclusion of the event and eye witnessed by two (2) other persons unrelated to the Treasurer.

10. FINANCIAL REVIEW

A [Financial Reviewer](#) may be appointed by the Annual General Meeting or failing such appointment be left to the discretion of the Committee to appoint. The [Financial Reviewer](#) shall have access to the books and to the accounts of the club and shall verify to the correctness of the annual accounts.

11. ANNUAL GENERAL MEETING

The Annual General Meeting of the club shall be held no more than 4 weeks after the end of the financial year for the purpose of:-

- (a) Receiving a report from the President.
- (b) Receiving statement of accounts and Auditor's report if required.
- (c) Election of Officers, Committee and Members.
- (d) Fixing annual subscriptions.
- (e) Considering and, if necessary, taking action with reference to any businesses, promotion of which not less than seven days clear notice has been given in writing to the Secretary. Not less than seven days notice of the Annual General Meeting shall be given to all members.

12. SPECIAL GENERAL MEETING

Special General Meetings may be convened from time to time as the Committee sees fit, or a requisition in writing stating particulars of business to be brought forward, from not less than seven (7) members in which case the meeting shall be called within one month of the receipt of such requisition. Not less than seven days notice of such meeting and of the business to be transacted to be given to all members.

A Special meeting may be held to elect new Committee members.

13. CONDUCT OF MEETINGS

- (a) At all general meetings the President if present, shall occupy the chair. In the event of the President being absent, the meeting shall elect a Chairperson.
- (b) Committee meetings shall be chaired by a Chairperson elected by the Committee.
- (c) In the event of equal voting on any motion before a meeting the Chairman shall have a casting vote which [they](#) may exercise or not at [their](#) discretion.
- (d) At General Meetings the quorum shall consist of seven (7) members.
- (e) At Committee meetings the quorum shall consist of five (5) members.
- (f) Voting at meetings shall be by a show of hands or, if required by any member present, by secret ballot.

14. MINUTES

The Committee shall cause minutes to be entered in the books provided for the purpose of:

- (a) The appointment of all officers and members of the Committee.

- (b) The appointment of all persons appointed to the Committee and Sub-Committees.
- (c) The names of members of the Committee and the numbers present at meetings.
- (d) All resolutions and proceeding of all General Meetings and meetings of the Committee, Committees and Sub-Committee.

15. ORDER OF BUSINESS

At the Annual General Meeting shall be:

- (a) Receiving the Annual Report of the outgoing Committee.
- (b) Receiving the statement of accounts and balance sheet.
- (c) Election of officers for the ensuing year.
- (d) Discuss recommendations of the outgoing Committee.
- (e) Discuss and vote on notices of motion as submitted to the Secretary at least seven days prior to such Annual General Meeting.
- (f) Give such general indications of policy as the meeting deems fit.
- (g) Set a date and time of the first muster of all players for the season.

At all Committee Meetings of the club, the order of business shall be:

- (a) Minutes
- (b) Correspondence
- (c) Accounts of payment and report from Treasurer
- (d) Report from delegate to the Committee of any Special Meetings attended, and discussion of the same
- (e) Report from Sub Committee
- (f) New business

16. DELEGATION

The Committee may from time to time appoint Sub-Committees consisting of members of the Club, the members of which need not be members of the committee, for any purpose within the powers of the committee.

17. INDEMNITY OF OFFICERS

Subject to the provisions of rule 17 every officer of the club shall be indemnified by the club against, and it shall be the duty of the Committee to pay all costs out of the funds of the Club, losses and expenses which any officer may incur or become liable for any reason of contract entered into or act or deed done by him/her as such officer or in any way in the discharge of his/her duties, except such as happened from his/her own respective wilful neglect or any deliberate act contrary to these rules.

18. DAMAGES

Any member who wilfully or by gross negligence damages any property of the Club or any property entrusted to the club shall have the same repaired at his/her own expense. The question of the damage being, or not being accidental, shall be decided by the Committee, from such evidence as they may be able to obtain.

19. ALTERATION OF THE RULES

Any member wishing to propose any alteration of, addition to or rescission of the rules of the Club shall give notice in writing of such intention to the Secretary, who will submit it to the Committee at its next meeting. The Committee will then fix the date of which a General Meeting of the Club shall be held to discuss the question. In the event of the proposed alteration being seconded, the sense of the meeting shall be taken – a majority vote of two votes to one being necessary to carry the motion.

20. NOTICES

[Club Notices will be put on the clubs website or as the committee shall from time to time determine.](#) All notices posted thereon shall be considered official notices and attended to accordingly.

21. BY-LAW

The Committee shall have the power to make, alter and repeal by-laws.

22. POWER TO BORROW

The Committee shall have the power to borrow or raise money upon mortgage of the real or personal property of the Club or any part or parts thereof, or upon debentures or mortgage debentures of the Club, and issue such debentures or mortgage debentures, charging the whole or any part of the assets to the Club, and to execute mortgages or secure debentures, or to borrow money from bankers or other persons with or without security.

23. POWER TO PURCHASE

The Committee shall have the power when convened for the purpose to purchase or acquire for the Club any real or personal property or any rights or privileges which may be necessary at such price and generally on such terms and conditions as the Committee thinks fit, and to give and execute mortgages over lands purchased or acquired for the balance of purchase moneys upon such terms and conditions as the Committee see fit.

24. POWER TO LEASE

The Committee shall lease or accept lease of land, easements or tenements, and purchase, let or sell lands or any interests therein for such terms and upon such rental as they think fit.

25. CONTROL OF FUNDS

The Committee shall have full control of all funds of the Club and shall authorise their expenditure of investments by resolution at meetings convened in accordance with the rules and all funds disbursed shall be in accordance with Provision of rule [9](#) herein.

26. SEAL

The seal shall be in custody of the Hon. Secretary who shall affix it to such documents as the Committee from time to time direct. The seal shall be affixed in the presence of the Chairman and two (2) Committee members (one of whom shall be the Secretary).

27. DISSOLUTION

A majority of members present at a Special General Meeting convened for the purpose in accordance with the provisions of these rules may resolve that the club be wound up. A resolution to wind up must be confirmed at a subsequent meeting held no sooner than thirty (30) days after the meeting at which the resolution to wind up was originally passed. Upon the winding up of the club or on its dissolution by the registrar, all surplus assets after the payment of all costs, debts and liabilities shall, subject to any trust affecting the same must be disposed of to a Charitable Organisation, in a manner provided by a resolution passed by two-thirds of the members present at a meeting convened for the purpose stated, or if such assets cannot be disposed of in accordance with these rules then as the registrar directs.